

28 October 1957

MEMORANDUM FOR: Chief, Contact Division, OO  
Chief, Foreign Documents Division, OO  
SUBJECT : Distribution of Information Reports

1. A review of recent dissemination of OO Information Reports has shown that for most series the number of copies presently being reproduced by PSD/OL are in excess of our requirements.

2. It is requested therefore that the total number of copies requisitioned of the following series of OO Information Reports be changed as follows:

<u>Report Series</u>	<u>No. of copies requisitioned</u>	
	<u>From</u>	<u>To</u>
OO/C - OO-B	90	35
OO/C - OO-K	90	30
OO/C - OO-T	35	75
OO/FDD - OO-M	75	75 (no change)
OO/FDD - OO-Q	90	30
OO/FDD - OO-W*	90	30

\* Does not include OO-W Scheduled Reports

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[REDACTED]  
Chief, Document Division, OO

cc: PSD/OL  
Analysis Branch  
Processing Branch